



**ORDINANCE NO. 25-01
BUDGET AND APPROPRIATIONS ORDINANCE**

**ANNUAL BUDGET AND APPROPRIATIONS ORDINANCE FOR THE MISSISSIPPI VALLEY LIBRARY DISTRICT
OF THE COUNTIES OF MADISON AND ST. CLAIR, STATE OF ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025**

WHEREAS, the Board of Trustees of the Mississippi Valley Library District, of the Counties of Madison and St. Clair, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on September 16, 2024, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Mississippi Valley Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of Mississippi Valley Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE TRUSTEES OF THE MISSISSIPPI VALLEY LIBRARY DISTRICT, IN THE COUNTIES OF MADISON AND ST. CLAIR, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | | |
|----|---|------------|
| 1. | For personnel salaries | \$ 700,000 |
| 2. | For health insurance benefits | \$ 100,000 |
| 3. | For state unemployment insurance | \$ 15,000 |
| 4. | For Illinois Municipal Retirement Fund (Employee) | \$ 40,000 |
| 5. | For maintenance services | \$ 60,000 |
| 6. | For professional services | |
| | a. Internet services | \$ 13,000 |
| | b. Info. technology | \$ 65,000 |

c.	Legal service	\$ 10,000	
d.	Payroll service	\$ 6,000	
e.	Publishing	\$ 800	
f.	Publishing	\$ 3,000	
g.	Other prof. services	\$ 10,000	
			\$ 107,800
7.	For professional development		\$ 4,000
8.	For utilities		
a.	Electricity	\$ 65,000	
b.	Natural gas	\$ 10,000	
c.	Telephone/Fax	\$ 5,000	
d.	Water/sewer	\$ 3,500	
			\$ 83,500
9.	For supplies (office/building/equipment)		\$ 26,000
10.	For postage		\$ 5,000
11.	For materials		
a.	Adult print items	\$ 35,000	
b.	Adult audio/visual	\$ 15,000	
c.	Online databases	\$ 15,000	
d.	Juvenile print items	\$ 7,000	
e.	Juvenile audio/visual	\$ 3,000	
f.	Virtual	\$ 11,000	
g.	Other materials	\$ 3,000	
			\$ 89,000
12.	For grant expenses		\$ 85,000
13.	For payments to other libraries		\$ 2,500
14.	Programming		\$ 10,000
15.	For vehicles		\$ 4,000
16.	For miscellaneous expenses		\$ 10,000
			TOTAL
			\$ 1,341,800

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 40 ILCS 5/21-110.1]:

Social Security and Medicare Taxes	\$ 65,000
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TOTAL \$ 65,000

FOR ILLINOIS MUNICIPAL RETIREMENT FUND [40 ILCS 5/ 7-171]:

Illinois Municipal Retirement Fund (Employer) \$ 60,000

TOTAL \$ 60,000

FOR AUDIT PURPOSES [50 ILCS 310/9]:

Contractual Services - Audit \$ 10,000

TOTAL \$ 10,000

FOR LIABILITY AND WORKERS' COMPENSATION INSURANCE [745 ILCS 10/9-107]:

Insurance

a. Liability & Workers Comp. Insurance \$ 30,000

b. Risk Management and Loss Control Program \$ 90,000

TOTAL \$ 120,000

FOR BUILDING MAINTENANCE FUND [75 ILCS 16/35-5]:

Building Maintenance Cost

a. Building expenses \$ 130,000

TOTAL \$ 130,000

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-40; 75 ILCS 5/5-8]:

1. Emergency and/or designated projects \$ 100,000

2. Contingency \$ 10,000

TOTAL \$ 110,000

FOR THE PURPOSE OF A GIFT FUND [75 ILCS 16/30-75]

Designated donations \$ 30,000

TOTAL \$ 30,000

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/30-95; 75 ILCS 16/35-35]:

Working Cash Fund	\$ 230,000
	TOTAL \$ 230,000

Section 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2024	\$1,300,000
Special Reserve Fund	\$ 110,000
Working Cash Fund	\$ 230,000
Gift Fund	\$ 30,000
Miscellaneous gifts and donations	\$ 50,000
Interest Income	\$ 95,000
Special purpose grants	\$ 85,000
Fees and charges	\$ 20,000
Miscellaneous income	\$ 30,000
Reimbursements (COBRA, E-Rate, other libraries)	\$ 27,000
Rentals and leases	\$ 40,000
Personal property replacement taxes	\$ 55,000
Tax for General Corporate Library purposes	\$ 890,000
Tax for Social Security purposes	\$ 62,000
Tax for IL Municipal Retirement Fund	\$ 62,000
Tax for Audit purposes	\$ 8,500
Tax for Liability and Insurance	\$ 86,000
Tax for Maintenance purposes	\$ 125,000

Expected cash on hand June 30, 2025

\$ 1,300,000

Section 3: Any unexpended balances in the General Library Fund and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with 75 ILCS 16/40-50.

Section 4: The Secretary of the Mississippi Valley Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Mississippi Valley Library District and approved by the President thereof this 16th day of September, 2024.

BOARD OF TRUSTEES OF
MISSISSIPPI VALLEY LIBRARY DISTRICT



President

ATTEST:



Secretary

STATE OF ILLINOIS)
) SS:
COUNTIES OF MADISON AND ST. CLAIR)

CERTIFICATE OF AUTHENTICITY

(Budget and Appropriations Ordinance)


I, Lisa McCormick, do hereby certify that I am the duly appointed, qualified, and now acting Secretary of the Board of Trustees of the Mississippi Valley Library District in the Counties of Madison and St. Clair and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriations Ordinance No. 25-01 for the fiscal year July 1, 2024 to June 30, 2025.

I further certify that the Annual Budget and Appropriations Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 16th day of September, 2024; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriations Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Mississippi Valley Library District in the fiscal year.

In Witness Whereof, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Mississippi Valley Library District, at Collinsville, Illinois, this 16th day of September, 2024.





Lisa McCormick, Secretary

Mississippi Valley Library District

Date Signed: 9/18/24